

20__ STATEMENT OF EMPLOYMENT EXPENSES



NAME: _____

EXPENSES

ACCOUNTING AND LEGAL FEES	\$ _____	OFFICE EXPENSES	\$ _____
ADVERTISING AND PROMOTION	\$ _____	TELEPHONE	\$ _____
ENTERTAINMENT FOR CLIENTS (TICKETS & ENTRANCE FEES)	\$ _____	PARKING COSTS AND OTHER TOLLS	\$ _____
LODGING COSTS (HOTELS AND OTHER ACCOMODATIONS)	\$ _____	MEALS AND TIPS	\$ _____
OTHER (SPECIFY): _____	\$ _____		

CALCULATION OF ALLOWABLE AUTOMOBILE EXPENSES

AUTOMOBILE INFORMATION

MAKE OF AUTOMOBILE	_____	KMS DRIVEN TO EARN	_____
DATE LEASE COMMENCED	_____	TOTAL KMS DRIVEN IN YEAR	_____
DATE LEASE COMMENCED (IF APPLICABLE)	_____	PURCHASE PRICE	\$ _____

TOTAL EXPENSES INCURRED

FUEL (GAS, PROPANE, OIL)	\$ _____	LEASING COSTS	\$ _____
INSURANCE	\$ _____	LICENSE AND REGISTRATION	\$ _____
INTEREST PAID	\$ _____	MAINTENANCE AND REPAIRS	\$ _____

CALCULATION OF BUSINESS-USE-HOME EXPENSES

TOTAL HOUSE AREA	_____
AREA FOR BUSINESS USE ONLY	_____

EXPENSES

ELECTRICITY	\$ _____	WATER	\$ _____
HEAT	\$ _____	MAINTENANCE	\$ _____
INSURANCE	\$ _____	PROPERTY TAXES	\$ _____
RENT (IF APPLICABLE)	\$ _____		

Please ensure that you have a signed Employment Expense Form T2200 from your employer.